



ST ANDREW'S C of E INFANT SCHOOL
WOODLEA ROAD
LEYLAND
PR25 1JL



COVID-19 Working in School Visitor Policy

Aims and Objectives

To ensure the safety of all staff and children who attend our setting, and to keep school open for as many children as possible.

This is a fluid RA which will be amended as the situation evolves and is in addition (and to support) to the guidance issued by Government.

September 2020

Risk Measure

Risk

Medium Risk

Although COVID 19 is still amongst the community, school has put in place rigorous steps, in line with DFE guidance, to reduce the risk to children and staff.

Impact

High Impact

Covid19 is highly contagious and can cause severe symptoms and illness in those who contract. Staff members or children deemed to be at 'high risk' due to underlying health conditions will be risk assessed appropriately, should the need arise.

Professionals from outside agencies, working in our 'bubbles'

- Sanitise on entry to the building, wash hands and then re sanitise.
- Sign in to the building, and sign out when leaving – using school I pad system
- Face covering to be worn on entry to building, either a facemask or shield
- Where possible, attempt to work with a 1m+ distance from the child/children
- Keep a record of the children worked with dates and time
- Ensure the room is well ventilated

- Limit surfaces touched
- Sanitise during session when working with children across 'bubbles'

Professionals and Parents attending Agency meetings

- Sanitise on entry to the building, wash hands and then re sanitise.
- Face covering to be worn on entry to building, either a face mask or shield
- Meet in rooms – Community room with opportunities for ventilation and social distancing
- Mask or face coverings must be worn during the meeting
- The area will be sanitised immediately after the meeting by school staff

Any visitor who has been in contact with someone with a confirmed case of COVID must inform school immediately.

Likewise, school will inform any visitors should a positive COVID test be identified with anyone in school.